

## Safeguarding training requirements

Training guidance in line with Reading Local Safeguarding Children Board, Keeping Children Safe in Education 2016 and Working Together to Safeguard Children 2015

<b>Schools</b>	
<b>All new staff</b>	New staff are required to attend face to face Universal Safeguarding Children training. The LSCB recommend that this course is undertaken within the first month of employment
<b>All existing staff</b> <i>(who have previously attended face to face training)</i>	All staff must refresh their Universal Safeguarding Children training at least every three years. This refresher can be completed online or as a face to face course  In addition all staff members should receive safeguarding and child protection updates (for example, via email, e-bulletins and staff meetings), as required, but at least annually
<b>Designated Safeguarding Officer - new to the role</b>	RBC provide New to the Role of Designated Safeguarding Officer training throughout the year.  Designated Safeguarding officers are required to have completed the Universal Safeguarding Children training before booking on this course
<b>Designated Safeguarding Officer - existing DCO</b>	Designated Safeguarding Officers are required to refresh their training at least every 2 years. Therefore RBC has developed a bespoke Refresher course for anyone who has previously attended the 'New to the Role' of training  Designated Safeguarding Officers must also refresh their Universal Safeguarding Children training at least every 3 years
<b>In house delivery of Safeguarding Children training</b>	RBC occasionally provide Train the trainer courses to enable schools to deliver Universal Safeguarding Children training within their settings. We recommended that the Designated Safeguarding Officer and/or Headteacher be the person to take on this role  RBC offer annual Trainer's update meetings for all staff who have previously attended the Train the Trainer course. It is recommended that Trainers attend to ensure training delivered is up to date.  Contact <a href="mailto:training@reading.gov.uk">training@reading.gov.uk</a> for information
<b>Other</b>	The LSCB provide an annual programme of Safeguarding Children courses. These are available to any staff member as appropriate. <a href="http://www.readinglscb.org.uk/readinglscb-training/">http://www.readinglscb.org.uk/readinglscb-training/</a>

All training dates (with the exception of Train the Trainer) can be found at <http://www.reading.gov.uk/article/9372/Safeguarding-Children-Training>